

CALL TO PERFORMING ARTISTS

Summer Performing Arts Series at the Community Arcade on City Hall Plaza

Mayor Thomas M. Menino and the Mayor's Office of Arts and Cultural Development, in collaboration with the Boston Redevelopment Authority, are seeking Boston performing artists to participate in the **Summer Performing Arts Series at the Community Arcade** located along the Cambridge Street side of City Hall Plaza under the **Community Arcade**.

PERFORMANCE DATES AND TIMES

Arcade performances will be held on Tuesday and Friday beginning Tuesday, June 22 and Thursday June 18, 2004 through Tuesday, August 31. Tuesday performances will run from 12 Noon to 2PM and feature music, dance, theatre, and the performing arts. Thursday performances will run from 10AM to 12 Noon and feature children's programming including kids' music, dance and theatre.

DEADLINE FOR SUBMISSION

All submissions must be received by 5:00 PM, Monday, May 3, 2004, in the Mayor's Office of Arts and Cultural Development, Room 802, Boston City Hall

PROGRAM DESIGN: PERFORMING ARTS

- The goal is to provide exciting public performance space for artists while presenting a range of styles, cultures, and genres for the audience. Preference will be given to Boston based performers.
- Both solo performers and group ensembles are invited to submit. Young performers and children performing groups are also encouraged to submit.
- **The Community Arcade Selection Committee** has the sole authority to select and schedule these presentations. Publicity, technical support, and coordination will be provided by the City of Boston.

SELECTION PROCESS

- Preference will be given to Boston performing artists
- Criteria for selecting presenters include artistic quality, diversity of genre, style and cultural tradition.
- The Community Arcade Performance Committee judges work based on your application presentation. The Committee reserves the right to reject any work not that has not been juried.

PAYMENT WILL BE BASED ON COMMUNITY ARCADE SELECTION COMMITTEE CRITERIA AND YOUR PROPOSAL REQUEST---RANGE BETWEEN \$250 - \$800

Please note: TECHINICAL SUPPORT IS LIMITED. ALL PERFORMANCES ARE OUTSIDE

ELIGIBILITY

Performing artists are eligible regardless of race, gender, belief, national origin, sexual orientation and physical ability.

CRITERIA

The **Community Arcade Selection Committee** will make the final selection of presenters based on the following criteria:

- Artistic quality
- Variety of artistic disciplines and cultural traditions
- Appropriateness for Arcade setting and audience
- Boston-based artists and/or arts organization

The Community Arcade Selection Committee may also request more information to make their choice.

PERFORMANCE AREA

- The Community Arcade is located on Boston City Hall Plaza along Cambridge Street near the Government Center T stop.
- Performing artists will present in an area adjacent to the Arcade, to be determined. Each presenter will be provided with chairs.
- Limited technical equipment will be provided by the City of Boston. Technical requirements must be included in the proposal.
- Presenters must stay within the allotted area and performance time.

*No substitutions will be accepted without written approval.

SET-UP

- Presenters are responsible for transporting instruments, props, music stands, etc. to and from the site.
- All presenters must arrive one half hour prior to the start of performance. All performances are outdoors and weather dependent

SALE OF WORK

- Presentations are for public enjoyment; no solicitation of donations will be allowed.
- Sale of CD's, tapes, books and other print materials, and distribution of business cards and promotional materials are acceptable; the Project Manager must approve all materials.
- **You are encouraged to promote yourself through your usual avenues of publicity.**

*The City Of Boston is **not responsible** for damage to equipment and materials caused by the elements, theft, and/or vandalism.

CHECKLIST

Please attach the following items to completed application:

- ☐ Up to one-page narrative describing the artists' background and experience, a description of artistic work to be presented, and why/how it is appropriate for presentation in the Arcade on City Hall Plaza.
- ☐ A resume of the leading artist(s).
- ☐ A CD, tape, video, publication or other representation of your creative work. Please cue CD/tape/video to the 10-minute selection and/or mark publication for 10-page selection for review. If you are accepted, these will be retained for publicity purposes.
- ☐ Copies of reviews, if available.
- ☐ List of Tuesday and Thursdays you are available to perform between June 22 - August 31.
- ☐ Please submit a suitable self-addressed stamped envelope (SASE). The Mayor's Office of Cultural Affairs is not responsible for loss of/or damage to support materials.
- ☐ **OTHER OPPORTUNITIES:** If you are interested in signing up to be listed in the new **Presenting Arts Roster** in the Office of Cultural Affairs please check this box and we will keep your materials for one year. This resource will be used by city departments and private presenters such as the Democratic National Convention planners and other visitor services. The roster will introduce presenters both to the full range of available artists and provide the initial information and contacts needed. Please go to <http://www.cityofboston.gov/arts/artsroster.asp> to fill out the survey.

DELIVER OR MAIL COMPLETED APPLICATIONS TO:

Summer Performing Arts Series
Mayor's Office of Arts and Cultural Development
Boston City Hall, Room 802
Boston, Massachusetts 02201

Phone: 617/635-3245 Fax: 617/635-1850

artonthearcade@cityofboston.gov

DEADLINE FOR SUBMISSION 5:00 PM, Monday, May 3, 2004, 2004

Notifications sent out week of May 15, 2004

ART MART Performing Arts Series
At the Community Arcade at Boston City Hall Plaza

PLEASE PRINT

DEADLINE FOR SUBMISSION

Monday, May 3, 2004

Name of Group/Artist_____

Primary Contact Name_____

Address_____

City_____ State _____ Zip_____

Telephone(day)_____ (evening)_____ FAX_____

E-mail address_____ Website:_____

PERFORMANCE FEE REQUESTED \$_____

PLEASE DESCRIBE WORK SAMPLES SUBMITTED.

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ARTMART

Mayor's Office of Arts and Cultural Development

Boston City Hall Room 802

Boston MA 02201

V 617/635-3245 F 617/635-1850